



Open Position
Business Unit Accounting Manager

Location: Lisle, IL 60532
Employee Type: Full-Time Employee
Manages Others: No
Job Type: Professional
Education: Bachelor's Degree in Accounting, CPA Preferred
Experience: At least 4 year(s)
Travel: 20%
Relocation Covered: No

DESCRIPTION

RELCO Locomotives is looking for a highly motivated Business Unit Accounting Manager to join our Corporate Headquarters in Lisle IL. Responsibilities include a wide variety of accounting tasks involving transaction accounting, cost account, detailed financial reporting and analyses. The Manager will be in charge of ensuring the transactional integrity of a specific business unit general ledger and leading the month end close so that all activities are properly accounted for. Accurately recording history is not enough; the Accounting Manager will need to provide meaningful business insight to senior management, as well as be able to improve the effectiveness of the position with suggested improvements in established methods and procedures.

REMUNERATION

\$65,000 - \$80,000 per year
Position is not eligible to receive a performance bonus.
Eligible to receive health, dental, vision, disability and life insurance along with paid leave and retirement.

RESPONSIBILITIES

The primary function of the Accounting Manager is to account for on-going projects by ensuring the accuracy and completeness of labor and material charges along with preparing various accounting reconciliations and subsequent customer billing. The manager should thrive with very little supervision and broad latitude. The manager should also have a substantial knowledge of the accounting policies, computer systems, and procedures and the ability to create and develop accounting policies and procedures. The Manager should be able to make recommendations on financial management issues, provide advice and assistance to the business unit's management team, and be able to provide training on processes when required. Special projects for accounting functions may be assigned.

REQUIREMENTS

- Bachelor's Degree (or higher) in Accounting or Finance from an accredited program; CPA preferred
- At least 8 years of related experience
- Significant experience with monitoring and maintenance of accurate G/L data
- Design and interpret varied and complex financial reports
- Identify and correct errors in transactions and financial reports
- Research and resolve issues that arise during project / period closing and audit processes
- Provide subject matter expertise to operational managers
- Experience with and functional knowledge of MS Dynamics/Great Plains software
- Highly proficient in Excel, Word, and PowerPoint applications
- Ability to multi-task with keen attention to detail
- Proven ability to meet critical deadlines
- Willingness to travel 10 to 20% of time as needed for offsite project meetings
- Perform special projects as necessary